Kenneth Applicant

8097 Greentree Avenue • Louisville, KY 40201 • email@email.com • (000) 123-4567 (cell)

ACCOUNTANT PROFILE

Highly analytical and detail-oriented emerging professional, poised to excel within entry-level accounting role requiring strong mathematical and organizational acumen.

* **Accounting:** Well-studied in financial and managerial accounting, tax preparation, variance analysis, and FASB / GAAP best practices.
* **Information Technology:** Adept in the use of Microsoft Office Suite (including Excel macros), QuickBooks, Turbo Tax, NetSuite, and Concur.
* **Communications:** Communicate well both orally and in writing, effectively explaining complicated financial data to clients and stakeholders.
* **Key Strengths:** Work well both independently and as a dedicated team member. Natural and proactive problem-solver, diligently reviewing work products to identify and eliminate errors.

EDUCATION

**UNIVERSITY OF LOUISVILLE**, Louisville, KY

BSBA in Accountancy, 2018; 3.79 GPA

*Dean’s List; Phi Eta Sigma Honors Society; Agnes Avery Accounting Scholarship; Accounting Society Secretary*

EXPERIENCE

UNIVERSITY OF LOUISVILLE, Louisville, KY

**Student, Accountancy** (September 2014 – June 2018)Completed comprehensive studies in Accountancy. Completed coursework included: Advanced Accounting Problems, Advanced Managerial Cost Accounting, Auditing Theory and Practice, Advanced Taxation, and Advanced Accounting Information Systems.

***Accounting co-op experiences***:

* ***Bardstown Physicians Associates*** (Spring 2016): Performed accounts payable, accounts receivable, and general ledger accounting for physicians’ business office.
* ***German Manufacturing*** (Spring 2017): Honed expertise in payroll accounting for a 700-member workforce.
* ***Stengel Enterprises*** (Winter 2018): Helped senior accountant and CPA to compile financial and tax records during IRS audit.